Port Arthur Economic Development Corporation

AGENDA
Board of Directors Regular Board Meeting
501 Procter Street, Ste. 100, Port Arthur, TX 77640
Monday, March 2, 2026
6:00 PM

I. CALL TO ORDER

II. ROLL CALL, INVOCATION & PLEDGE

BOARD OF DIRECTORS

(1)	**Beverly Raymond**	________	**(5)**	**Morris Albright**	________
(2)	**(Vacant)**	________	**(6)**	**Ingrid Holmes**	________
(3)	**Jerry LaBove**	________	**(7)**	**Kaprina Frank**	________
(4)	**Darrell Anderson**	________			

III. MINUTES

1. Acceptance of:
   - A. February 2, 2026, Regular Board Meeting Minutes
   - B. February 16, 2026, Special Board Meeting Minutes

IV. PETITIONS & COMMUNICATIONS

1. **Public Comments (limited to 3 minutes per speaker)**

2. **Presentations**

   (None)

3. **Communications**

   (None)

V. REPORTS

1. Monthly Financial Report for January 2025

2. Workforce & Community Development Updates

3. CEO Updates & Announcements

VI. UNFINISHED BUSINESS

(None)

VII. CONSENT AGENDA ITEMS

1. Discussion and possible consideration to ratify the expense to Industrial and Commercial Mechanical to furnish and install the main blower motor for the HVAC system located at 501 Procter Street, in the amount of $6,660.52.

2. Discussion and possible consideration of approval of a quote from Discovery Information Technology for the replacement of the network file server in the amount of $16,872.61.

VIII. NON-CONSENT AGENDA ITEMS

1. Discussion and possible consideration to announce a Request for Proposals (RFP) for consultant services for a Downtown Homeownership Program.

2. Discussion and possible consideration to approve the guidelines for a Downtown Homeownership Program.

3. Discussion and possible consideration of a Workforce Training Program with Digital Workforce Academy/ Golden Triangle Empowerment Center for the Kiewit/TIC Pre-Hire Apprentice Program, including authorization to proceed with agreement development and funding allocation.

4. Discussion and possible consideration of a Workforce Training Program with Future Force 2035™ for the Workforce & Life Skills Pathways Program, including authorization to proceed with agreement development and funding allocation.

5. Discussion and possible consideration of a Workforce Training Program with Lamar State College Port Arthur for the Healthcare Workforce Pipeline Initiative, including authorization to proceed with agreement development and funding allocation.

6. Discussion and possible consideration to renew the Commercial Driver's License (CDL) training partnership with Lamar State College Port Arthur (LSCPA) to continue supporting workforce development efforts by assisting eligible Port Arthur residents in obtaining Class A and/or Class B CDL credentials.

7. Discussion and possible consideration to approve a Training Agreement with Welding World Academy to provide workforce training services for eligible Port Arthur residents.

8. Discussion and possible consideration of the submission of a training provider application by Angel's Divine Touch for a Certified Nursing Training Program serving Port Arthur residents.

9. Discussion and possible consideration of the submission of a training provider application by Jireh World Church for a Life Skills Training Program serving Port Arthur residents.

10. Discussion and possible consideration of the submission of a resolution to the City Council of Port Arthur requesting an increase to the PAEDC's purchasing approval limit by The City of Port Arthur's Purchasing Department to match the current limit of $25,000.00 for City Departments.

11. Discussion and possible consideration of the appointment of Board Members to fill vacancies on the following Board Committees: Entrepreneurship & Small Business Programs Committee, Rebranding Advisory Committee, and Budget, Finance & Audit Committee.

12. Discussion and possible consideration of the selection of a Certified Nursing Assistant (CNA) Instructor for the EDC's CNA Program. (Requested by Beverly Raymond)

IX. CLOSED SESSION (EXECUTIVE SESSION)

"The Board of Directors will recess into Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss the following topics. The items in Executive Session may be acted on in open session:"

1. §551.074 – Personnel Matters | Hiring of PAEDC Chief Executive Officer

2. §551.087 – Economic Development Negotiations | Roll With It Texas Manufacturing Company Letter of Intent and Phase I Application
(Backup received)

3. §551.071 – Consultation with Attorney | Phoenix Industrial Water Works

The PAEDC Board reserves the right to adjourn into an executive session at any time to discuss any of the matters listed on the agenda as authorized by the TEXAS GOVERNMENT CODE:

- **§551.071 – Consultation with Attorney**
- **§551.072 – Deliberations about Real Property**
- **§551.074 – Personnel Matters**
- **§551.087 – Economic Development Negotiations**

X. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

XI. ADJOURNMENT

POSTING OF MEETING

POSTED THIS 24 DAY OF February, 2026 AT 11:00AM O'CLOCK.

Krystle Muller

Krystle Muller,
Interim Chief Executive Officer

NOTICE *is hereby given that the Port Arthur Economic Development Corporation will hold a meeting, open to the public, at 501 Procter St. in Port Arthur, Texas on Monday March 2, 2026, at 06:00 PM. Directors of the Port Arthur Economic Development Corporation may participate in the meeting virtually, as long as a quorum of the Board of Directors and the presiding officer are physically present at 501 Procter St. Port Arthur, TX, in accordance with the Texas Open Meetings Act.*