Port Arthur Economic Development Corporation

MEETING MINUTES
Board of Directors Special Board Meeting
501 Procter Street, Suite. 100, Port Arthur, TX 77640
Tuesday, November 12th, 2024 @ 6:00 PM

I. ROLL CALL, INVOCATION AND PLEDGE

The Board of Directors of the City of Port Arthur Economic Development Corporation met in a Special Board Meeting on Tuesday, November 12th, 2024, at 6:00 p.m., with the following board and staff members present:

President Darrell Anderson, Vice President Ingrid Holmes, Treasurer Melvin Getwood, Secretary Kaala Jacobs, Directors Beverly Raymond, Jerry LaBove, Morris Albright, CEO Terry Stokes, Admin Clerk Sarai Garcia, Attorney David Red

President Darrell Anderson called the meeting to order at 6:03 p.m.
Beverly Raymond gave the invocation followed by the pledge to the flag.

II. NON-CONSENT AGENDA ITEMS

1. Review, discussion, and possible action on the PAEDC Chief Executive Officer's travel request to attend the Texas Economic Development Council Board of Directors Meeting from December 4-7, 2024

   Ingrid Holmes made a motion, seconded by Melvin Getwood, to reconsider the PAEDC CEO's travel request to attend the Texas Economic Development Council Board of Directors Meeting from December 4-7, 2024.
   Director Morris Albright stated that, under Robert's Rules of Order, since this item was previously on the agenda and voted down, it could only be reconsidered if brought back by someone from the prevailing side and would require a two-thirds majority vote to overturn the prior decision. President Anderson clarified that he had placed the item on the agenda. Director Albright then moved to remove the item from the agenda, and Beverly Raymond seconded the motion. All in favor, motion carried.

2. Perform the annual evaluation of PAEDC's Chief Executive Officer

   President Anderson announced that the CEO chose to have his evaluation conducted in open session. He distributed a document containing the CEO's self-evaluation. The board reviewed the CEO's performance using a performance evaluation form completed by board members and tallied by the board president.

3. Review, discussion, and possible action on entering into contract negotiations with the PAEDC CEO on a new contract

Kaala Jacobs moved, seconded by Melvin Getwood, to review, discuss, and possibly take action on entering into contract negotiations with the PAEDC's CEO for a new contract. Ingrid Holmes then moved, seconded by Jerry LaBove, to move this item to Executive Session. All in favor, motion carried.

Following the Executive Session, Melvin Getwood moved, seconded by Morris Albright, to approve entering into contract negotiations with the PAEDC CEO for a new contract. The motion was unanimously approved, with all in favor. Motion carried.

III. CLOSED SESSION (EXECUTIVE SESSION)

The Board of Directors recessed their meeting at 6:39 p.m. to enter Executive Session to discuss the following topic:

1. §551.074 Personnel Matters | Contract negotiations with the PAEDC's CEO on a new contract

The Special Board of Directors' meeting reconvened in open session at 7:10 p.m. with the following board members and staff present:

President Darrell Anderson, Vice President Ingrid Holmes, Treasurer Melvin Getwood, Secretary Kaala Jacobs, Directors Beverly Raymond, Jerry LaBove, Morris Albright, CEO Terry Stokes, Admin Clerk Sarai Garcia, Attorney David Red

IV. MEETING ADJOURNED

Morris Albright motioned to adjourn, seconded by Beverly Raymond. The motion passed unanimously, and the meeting adjourned at 7:12 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE 2ND DAY OF DECEMBER, 2024.

Kaala Jacobs

SECRETARY OF THE CORPORATION