Port Arthur Economic Development Corporation

AGENDA
Regular Board Meeting
501 Procter Street, Ste. 100, Port Arthur, TX 77640
Monday, May 6, 2024
6:00 p.m.

ROLL CALL, INVOCATION & PLEDGE

Board of Directors

(1) Beverly Raymond	________	**(5) Ingrid Holmes**	________
(2) Kaala Jacobs	________	**(6) Darrell Anderson**	________
(3) Jerry LaBove	________	**(7) Melvin Getwood**	________
(4) Morris Albright	________		

I. MINUTES

4/22/2024 Regular Meeting

II. PETITIONS & COMMUNICATIONS

1. Presentations

None

2. Communications

None

3. Speakers (limited to 3 min. ea.)

None

III. REPORTS

CEO's Report | Discussion
- Staffing Report

IV. UNFINISHED BUSINESS

1. Review, discussion, and possible action regarding entering into an agreement with the City of Port Arthur for the use of property located at the Jade Avenue Business Park as a temporary debris management site in the event of State or Federally declared disaster.

2. Review and discussion that all CEO travel outside the Golden Triangle shall be approved by the board prior to CEO travel, and all CEO travel invoices be approved by the Board prior to reimbursement (request of Director LaBove).

V. CONSENT AGENDA ITEMS

VI. NON-CONSENT AGENDA ITEMS

1. Review, discussion, and possible action regarding the acceptance of a quote and engaging the services of Team Solutions for Controller Repairs to the HVAC System located at 501 Procter Street.

2. Review, discussion, and possible action regarding a proposal provided to the City of Port Arthur by Arceneaux Wilson & Cole, LLC for the Port Acres Wastewater Treatment Plant Engineering Study.

3. Review, discussion and possible action regarding the CEO's high level strategic plan (request of Director Albright).

4. Review, discussion, and possible action regarding the CEO's discussion with the City Manager, concerning the City financial reimbursement to EDC for the upgrade to the Lift Station in the Business Park (request for Director LaBove).

5. Review, discussion and possible action on the Board's prior action on the Board Policies and Procedures; and to revisit the Board Policies and Procedures and the Board By laws (request of Director LaBove).

6. Review, discussion, and possible action regarding the requirement of the Board's consideration for sponsorship requests utilizing the EDC Promotional Funds and the EDC's Request for Use of Promotional Funds form currently in place (Director LaBove).

7. Review, discussion and possible action regarding the use and rental of space in The Press Building (request of Director Raymond).

8. Review, discussion and possible action regarding setting two (2) Open House dates for The Press Building; one for the public and one for the businesses (request of Director Raymond).

VII. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

The PAEDC Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the TEXAS GOVERNMENT CODE §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel

Matters), §551.087 (Economic Development) or any other exception authorized by Chapter 551 of the Texas Government Code

VIII. POSTING OF MEETING

POSTED ON THE 2nd DAY OF May , 2024

AT 4:25 PM O'CLOCK

Terry Stokes, PAEDC Chief Executive Officer