Port Arthur Economic Development Corporation

AGENDA
Regular Board Meeting
501 Procter Street, Ste. 100, Port Arthur, TX 77640
Tuesday, January 9, 2024
6:00 p.m.

ROLL CALL, INVOCATION & PLEDGE

Board of Directors

(1)	**Vacant**	__________	**(5)**	**Ingrid Holmes**	__________
(2)	**Kaala Jacobs**	__________	**(6)**	**Darrell Anderson**	__________
(3)	**Jerry LaBove**	__________	**(7)**	**Melvin Getwood**	__________
(4)	**Jody Holton**	__________			

I. MINUTES

12/4/2023 Regular Board Meeting
12/5/2023 Special Joint Meeting with City Council

II. PETITIONS & COMMUNICATIONS

1. Presentations

None

2. Communications

A. Greater Port Arthur Chamber of Commerce 124th Annual Banquet

3. Speakers (limited to 3 min. ea.)

III. REPORTS

CEO's Report | Discussion
- Overview of December 2023 Activities
- Incentivization Program Update
- Staffing Update
- TEDC's Local Economic Development Guide Book

IV. UNFINISHED BUSINESS

None

V. CONSENT AGENDA ITEMS

None

VI. NON-CONSENT AGENDA ITEMS

1. Review, discussion, and possible action to approve the PAEDC's Quarterly Financial Report.

2. Review, discussion, and possible action regarding entering into a Professional Services and Consulting Agreement with The Solco Group, LLC for the provision of on-call engineering-related consulting services.

3. Review, discussion, and possible action regarding entering into a Professional Services and Consulting Agreement with McCoy Consulting, LLC for the provision of on-call grant management services.

4. Review, discussion, and possible action regarding entering into a Professional Services and Consulting Agreement with CSRS, LLC for the provision of U.S. Economic Development Administration Public Works & Economic Adjustment Assistance Grant Application services for the design and installation of requisite infrastructure at PAEDC's Spur 93 and Jade Avenue Industrial Parks.

5. Review, discussion, and possible action regarding entering into a Professional Services and Consulting Agreement with Retail Strategies, LLC for the provision of a Community Development Partnership and Downtown Strategic Visioning Plan & Implementation Support services.

6. Review, discussion, and provide staff direction regarding revising the descriptor applied to the PAEDC's Tuition Reimbursement Program to clarify whether the benefit is to Port Arthur Residents regardless of which school the student matriculated from so long as the school is within Jefferson County or applying a descriptor that limits the program's participation to students who matriculate from a high school associated with either the Port Arthur Independent School District or the Sabine Pass Independent School District.

7. Review, discussion, and provide staff direction regarding revising the descriptor applied to the PAEDC's Youth Employment Program to clarify whether the program is to apply to only youth that live with the Port Arthur Extra-Territorial Jurisdiction or to any student that resides within Jefferson County.

8. Review, discussion, and provide staff direction regarding whether the PAEDC should collaborate with its stakeholder Lamar State College Port Arthur to create a Paralegal Workforce Program for students studying to become Paralegals akin to its current Commercial Driver's License and Certified Nursing Assistant programs.

VII. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

The PAEDC Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the TEXAS GOVERNMENT CODE §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.087 (Economic Development) or any other exception authorized by Chapter 551 of the Texas Government Code

VIII. POSTING OF MEETING

POSTED ON THE 5th DAY OF January, 2024

AT 4:05 p.m. O'CLOCK

Terry Stokes, PAEDC Chief Executive Officer