Port Arthur Economic Development Corporation

AGENDA
Regular Board Meeting
501 Procter Street, Ste. 100, Port Arthur, TX 77640
Monday, June 3, 2024
6:00 p.m.

ROLL CALL, INVOCATION & PLEDGE

Board of Directors

(1)	**Beverly Raymond**	__________	**(5)**	**Ingrid Holmes**	__________
(2)	**Kaala Jacobs**	__________	**(6)**	**Darrell Anderson**	__________
(3)	**Jerry LaBove**	__________	**(7)**	**Melvin Getwood**	__________
(4)	**Morris Albright**	__________			

I. MINUTES

5/6/2024 Regular Meeting

II. PETITIONS & COMMUNICATIONS

1. **Presentations**

   None

2. **Communications**

   A. State of the City Luncheon on July 23rd

3. **Speakers (limited to 3 min. ea.)**

   None

III. REPORTS

CEO's Report | Discussion

- Activities for April and May
- Status of development of the FY 2024-2025 Proposed Budget
- Workforce and Community Development Update
- Update on proposed Downtown Revitalization Project with Retail Strategies, LLC
- Timeline for development of the Proposed 2023-2033 PAEDC Strategic Plan
- Staffing Update

IV. UNFINISHED BUSINESS

V. CONSENT AGENDA ITEMS

1. Review, discussion, and possible action regarding the renewal of a contract with Frey Landscape LLC for landscaping and irrigation services at the Spur 93 and Jade Ave. Business Parks.

VI. NON-CONSENT AGENDA ITEMS

1. Review, discussion, and possible action regarding a proposal provided to the City of Port Arthur by Arceneaux Wilson & Cole, LLC for the Port Acres Wastewater Treatment Plant Engineering Study
2. Review, discussion, and possible action regarding the approval of the Terms and Conditions of an Economic Incentive Infrastructure Grant with Korpal Enterprises.
3. Review, discussion, and possible action regarding allocating Job Training Funds, for three (3) three additional Port Arthur Resident 2024 High School Graduates to attend a 2-year training program at Lamar State College Port Arthur for a total of eight (8) scholarships for fiscal year 2023-2024
4. Review, discussion, and provide direction to staff on the frequency of receiving budget reports and in what format
5. Review, discussion, and possible action regarding the Travel Request for PAEDC CEO to attend the Texas Economic Development Council's 2024 Mid-Year Conference in Conroe
6. Review, discussion, and possible action regarding the CEO's Contract (request of Director LaBove)
7. Review, discussion, and possible action regarding the CEO's relocation expenses (request of Director LaBove).
8. Review, discussion, and possible action discuss and take possible action on new hire's benefit package (request of Director Albright)

VII. CLOSED SESSION (EXECUTIVE SESSION)

In Order to Comply with The Requirements of Chapter 551 (Open Meetings Law) of The Texas Government Code, Prior To Going into Closed Meeting the Presiding Officer to The City of Port Arthur Section 4A Economic Development Corporation Board of Directors Should Make the Following Public Announcement:

"A Closed Meeting or Executive Session Will Be Held Pursuant to The Following Sections of Chapter 551, Texas Government Code,

***The Items in Executive Session May Be Discussed and Acted on In Open Session"**

The PAEDC Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the TEXAS GOVERNMENT CODE §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.087 (Economic Development) or any other exception authorized by Chapter 551 of the Texas Government Code

VIII. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

IX. POSTING OF MEETING

POSTED ON THE __31st__ DAY OF ________May________ , 2024

AT ________10:45 AM________ O'CLOCK

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Terry Stokes, PAEDC Chief Executive Officer