Port Arthur Economic Development Corporation

AGENDA
Regular Board Meeting
501 Procter Street, Ste. 100, Port Arthur, TX 77640
Monday, April 22, 2024
6:00 p.m.

ROLL CALL, INVOCATION & PLEDGE

Board of Directors

(1)	**Beverly Raymond**	__________	**(5)**	**Ingrid Holmes**	__________
(2)	**Kaala Jacobs**	__________	**(6)**	**Darrell Anderson**	__________
(3)	**Jerry LaBove**	__________	**(7)**	**Melvin Getwood**	__________
(4)	**Morris Albright**	__________			

I. MINUTES

3/14/2024 Regular Board Meeting
3/23/2024 Board Training Workshop

II. PETITIONS & COMMUNICATIONS

1. **Speakers (limited to 3 minutes each)**

   Mr. Michael Peña, Owner, American Made Fabrication

2. **Presentations**

   Larry Kelley | Port Director and Chief Executive Office, Port of Port Authur
   Update on the Community Engagement Sessions held to inform the community on the proposed Flyover Project

3. **Communications**

   Greater Port Arthur Chamber of Commerce Leadership Luncheon | Tuesday, April 23, 2024, Robert A. "Bob" Civic Center

III. REPORTS

CEO's Report | Discussion

- Overview of March 2024 Activities
- Staffing Update

IV. UNFINISHED BUSINESS

1. Review, discussion, and possible action regarding entering into a Purchase Agreement associated with the purchase of approximately 1.25 acres of PAEDC-owned property located southeast of Highway 73, and to the southwest of 9th Avenue.

V. CONSENT AGENDA ITEMS

1. Review, discussion, and possible action regarding the third and final renewal of the contract with S&S Investigations and Security for the Security Guard Services at the Spur 93 Business Park.

VI. NON-CONSENT AGENDA ITEMS

1. Review, discussion, and provide staff direction regarding crafting language for insertion into the Board of Directors Policy and Procedures Manual governing the submission and approval of requests for agenda items and cancelling meetings.

2. Review, discussion, and possible action regarding amending the Policy and Procedures Manual to include language concerning the processing of information requested by Board Members.

3. Review, discussion, and possible action regarding an amendment to the PAEDC Articles of Incorporation for adopting a name change for the PAEDC and approving all necessary public filings to effectuate the same.

4. Review, discussion, and possible action regarding the terms and conditions of an Economic Incentive with American Made Fabricators.

5. Review, discussion, and possible action regarding the acceptance of a quote and engaging the services of EyeOn (Cameras) for the replacement of Security Camera system for 501 Procter Street.

6. Review, discussion, and possible action regarding the payment of Invoice #1199686 in the amount of $8,474.98, from Data Vox for the Meraki Licenses for a one (1) year renewal.

7. Review, discussion, and possible action regarding entering into an agreement with the City of Port Arthur for the use of property located at the Jade Avenue Business Park as a temporary debris management site in the event of State or Federally declared disaster

8. Review and discussion that all CEO travel outside the Golden Triangle shall be approved by the board prior to CEO travel, and all CEO travel invoices be approved by the Board prior to reimbursement (request of Director LaBove).

9. Review and discussion for the Board to receive monthly financials update report of the organization from the CEO (request of Director LaBove).

10. Review and discussion regarding the training agreement with Lamar State College -Port Arthur industrial training center for 100 Port Arthur resident for tuition for EDC $1 million dollars EDA grand matching funds (request of Director LaBove).

11. Review and discussion regarding PAEDC's Board of Directors Policies and Procedures Manual (request of Director Albright).

VII. CLOSED SESSION (EXECUTIVE SESSION)

In Order to Comply with The Requirements Of Chapter 551 (Open Meetings Law) of The Texas Government Code, Prior to Going Into Closed Meeting The Presiding Officer to The City of Port Arthur Section 4A Economic Development Corporation Board of Directors Should Make The Following Public Announcement:

"A Closed Meeting or Executive Session Will Be Held Pursuant to The Following Sections of Chapter 551, Texas Government Code,

1. Texas Government Code **§551.072 – To deliberate the purchase, exchange, lease, or value of real property.**

   Sale of Real Estate

2. Texas Government Code **§551.074 – Personnel Matters**

   Duties and Responsibilities of PAEDC CEO
   (Request of Director Albright and Director Raymond)

***The Items in Executive Session May Be Discussed and Acted on In Open Session"**

The PAEDC Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the TEXAS GOVERNMENT CODE §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.087 (Economic Development) or any other exception authorized by Chapter 551 of the Texas Government Code

VIII. POSTING OF MEETING

POSTED ON THE 19th DAY OF April , 2024

AT 10:50 AM O'CLOCK

Terry Stokes, PAEDC Chief Executive Officer