Port Arthur Economic Development Corporation

AGENDA
Board of Directors Regular Board Meeting
501 Procter Street, Ste. 100, Port Arthur, TX 77640
Monday, November 2nd, 2026
6:00 PM

I. CALL TO ORDER

II. ROLL CALL, INVOCATION & PLEDGE

BOARD OF DIRECTORS

(1)	**Eric Guidry**	_____	**(5)**	**Ingrid Holmes**	_____
(2)	**Beverly Raymond**	_____	**(6)**	**Darrell Anderson**	_____
(3)	**Osman Swati**	_____	**(7)**	**Kaprina Frank**	_____
(4)	**Kristeen Reynolds**	_____			

III. MINUTES

1. Acceptance of:
   A. October 5, 2026, Regular Board Meeting Minutes

IV. PETITIONS & COMMUNICATIONS

1. **Public Comments (limited to 3 minutes per speaker)**

2. **Presentations**

   (None)

3. **Communications**

   (None)

V. REPORTS

1. Quarterly Workforce & Community Development Updates
2. Updates & Announcements

VI. UNFINISHED BUSINESS

(None)

VII. CONSENT AGENDA ITEMS

(None)

VIII. NON-CONSENT AGENDA ITEMS

1. Discussion and possible consideration to approve a 4B Economic Development Agreement with the Museum of the Gulf Coast for the improvement of a Recreational or Community Facility in an amount not to exceed $1,000,000.00.

2. Discussion and possible consideration to reject the responses received for the Request for Proposals for a Tenant/ Operator for Kitchen Incubator Program.

3. Discussion and possible consideration advertising the Press Building Commercial Kitchen for lease.

4. Discussion and possible consideration to approve a Standard Professional Services Agreement for Technical Assistance with National Council for Community Development, Inc. dba Grow America, for the completion of a Market Feasibility Study in an amount not to exceed $65,292.00.

5. Discussion and possible consideration to approve the Port Arthur EDC Downtown Homeowner's Down Payment Assistance Program guidelines.

6. Discussion and possible consideration to approve the Port Arthur EDC Chief Executive Officer Employment Agreement.

IX. CLOSED SESSION (EXECUTIVE SESSION)

"The Board of Directors will recess into Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss the following topics. The items in Executive Session may be acted on in open session:"

1. §551.074 – Personnel Matters
   A. Port Arthur EDC Chief Executive Officer Employment Agreement.

The Port Arthur EDC Board reserves the right to adjourn into an executive session at any time to discuss any of the matters listed on the agenda as authorized by the TEXAS GOVERNMENT CODE:

- **§551.071 – Consultation with Attorney**
- **§551.072 – Deliberations about Real Property**
- **§551.074 – Personnel Matters**
- **§551.087 – Economic Development Negotiations**

X. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

XI. ADJOURNMENT

POSTING OF MEETING

POSTED THIS 27th DAY OF October, 2026.

Krystle Muller
CEO, Port Arthur EDC

NOTICE *is hereby given that the Port Arthur Economic Development Corporation will hold a meeting, open to the public, at 501 Procter St. in Port Arthur, Texas on Monday November 2nd, 2026, at 06:00 PM. Directors of the Port Arthur Economic Development Corporation may participate in the meeting virtually, as long as a quorum of the Board of Directors and the presiding officer are physically present at 501 Procter St. Port Arthur, TX, in accordance with the Texas Open Meetings Act.*